

Meeting Title CLTA-Texas 2nd Interim Board Meeting

MINUTES

[MEETING DATE]
5/5/07

[MEETING TIME]
9:30AM-12:15PM

[MEETING LOCATION]
Via Conference Call

MEETING CALLED BY	Decided by Board members
TYPE OF MEETING	Board Meeting, CLTA-Texas
FACILITATOR	Paul (Huafu) Bao (Host of Conference Call)
NOTE TAKER	Marshall McArthur
TIMEKEEPER	
ATTENDEES	<ol style="list-style-type: none"> 1. Lisa Chang Ahnert 張麗超 2. Huafu Bao, 包华富 3. Marshall McArthur, 麦查理 4. Meng, Yeh, 葉萌 5. Qin Riley, 张勤 6. Xiaohong Wen, 温晓虹 7. Yeamei Chu, 黄雅梅, 8. Zhang, Lan 张岚
ABSENT	David Ross, 罗大为, Stephen Field 田笠(San Antonio), Nine-min Cheng, 周乃溟

AGENDA TOPICS

ITEM 1	<p>CLTA – Texas Updates</p> <ol style="list-style-type: none"> a. Lisa Ahnert will be leaving Texas and hence leaving the board. Lisa suggested that her colleague Xia Yan (yan@princeton.edu) take her place on the board, partly so that the Dallas area will still have representation. This was approved by voice consent. It was also agreed that Zhang Lan will take Lisa's place as the Vice President, and serves Annual Meeting Committee. b. Meng reminded the board (see agenda) of the State Board of Education's plan to use the ACTFL OPI and WPT evaluations to certify teachers of foreign languages in the subject area. It was discussed (and not stated in the agenda) that the OPI/WPT is only one aspect of the certification process. Prospective teachers will still need to complete general certification requirements. For more on this point, please see point e below. c. Yeh Meng stated (see agenda) that Austin teachers in CLTA – Texas will work with the South Asia Institute at UT Austin for the Texas Language Summit on June 22, 2007. Jeanette Chen will represent CLTA-Texas to attend the Summit. Zhang Lan stated that she will report the meeting result. d. Qin Riley was asked to report on paid members to date. Qin was driving and did not have an exact figure at hand but estimated 18-20. Paul Bao raised the point that a \$20 membership fee is prohibitive for many teachers of weekend schools who would otherwise
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	<p>join. Paul suggested an institutional membership fee, which could then be based on the estimated number of teachers for said institutions. The board agreed that we should adopt an institutional membership fee, but left details to be discussed and agreed on by Paul Bao and Yeh Meng at a later date. Yeh Meng and Zhang Lan also discussed the possibility of recruiting more Austin members, and Yeh Meng also expressed the hope that we can expand the membership in the Dallas area. Paul and Lisa mentioned that an institutional membership policy would be helpful to recruit members from outside the Houston area.</p> <p>e. Meng discussed a panel to be held at Rice on 11/2/2007 just before the annual meeting. The panel will include Maria Trevino, who should be able to give an accurate picture of all of the requirements for achieving certification in Texas. Meng's email with the panel information may be found after the last meeting item. Paul raised some questions about certification, and Marshall pointed out that each school district in Texas can have varied requirements. Marshall agreed to send a description regarding general certification to all board members, but Meng reminded us that Maria will be able to address this issue more completely in November.</p>
ITEM 2	<p>Annual Meeting</p> <p>a. Discussed the time (and pros/cons) of the annual meeting as laid out in the agenda. <i>Marshall voiced support for choice ii (afternoon 1-7:30). This was approved by a voice vote.</i> There was some other peripheral discussion, and Meng reminded all that future meetings might be held in locales other than Houston.</p>
ITEM 3	<p>Financial Committee: Goals and Approaches (This is listed as the "Fund-raising Committee" in the minutes from the first interim board meeting.)</p> <p>a. Zhang Qin mentioned that the Financial Committee has had discussions, with the goal of raising \$5000 for the annual meeting. Qin also said that the committee would be meeting Tuesday, May 8 and would have more to report after that meeting. Sharon and Paul expressed the likelihood of getting some support from the Chinese Consulate.</p> <p>b. Paul also mentioned that the Consulate would like to host a Chinese language workshop sometime next semester. Maybe CLTA-Texas can help to organize. Paul will find out more details from the Consulate.</p>
ITEM 4	<p>Suggestions for sessions for the annual meeting.</p> <p>a. There was quite a bit of discussion regarding the three sessions listed on the agenda. After several suggestions Meng summarized the main points on which we reached consensus: Sessions one and two would be combined with the general theme to be worked out by the Professional Development Committee. Session Two also needs a new theme. Both Session One and Two are for K-12 teachers. since Chinese school teachers are not able to attend until 4:00. For session 3, mini workshops would focus on "effective classroom techniques." Details will be also worked out by the Professional Development Committee.</p> <ul style="list-style-type: none"> • It was discussed that the appeal of this change would be so that the focus of the sessions would be "hands-on" and have a broader appeal to many of the prospective members we hope to recruit.
ITEM 5	<p>Newsletter</p> <p>The agenda already lists a detailed outline for the newsletter. <i>Points decided on the newsletter were:</i></p> <p>a. The newsletter will be in English, but with brief summaries of main points in Chinese. A key consideration for the use of English is that we expect eventually people outside of the organization may need to reference the newsletter.</p> <p>b. At present we will use e-mail to distribute the newsletter. A key reason is that we still have a low membership and e-mail is the most efficient way to send a newsletter. Nevertheless, the newsletter will be printed in a brochure style and made into a .pdf so that it could be printed and distributed.</p> <p>c. Zhang Lan, Zhang Qin, and Marshall will work together on the newsletter with a target date of 5-28-2007.</p>

ITEM 6	<p>CLTA – Texas Advisory Board</p> <p>Meng went over the main points in the agenda regarding the rational and formation of and Advisory board. Lisa advocated the need for an advisory board, but suggested we postpone consideration of an advisory board until after the Annual Meeting in November. One reason for this is that the current membership is small, and expected to grow by the time of the annual meeting. It was agreed to reconsider the proposal after the annual meeting.</p>
ITEM 7	<p>Conclusion</p> <p>All of the details in the agenda had been discussed. Paul Bao (chairman of the conference call) had other obligations, and the conference call was thereby concluded.</p>
AGENDA	<p>Chinese Language Teachers Association of Texas Board Meeting (call conference), May 5, 2007 9:30-11:30</p> <p>Agenda</p> <ol style="list-style-type: none"> 1. CLTA-Texas updates <ol style="list-style-type: none"> a. Lisa Ahnert received a great offer in Hong Kong and will leave SMU in June. b. State Board for Educator Certification approved on March 9 that Texas could use the American Council on the Teaching of Foreign Languages OPI and WPT (writing) to certify Chinese teachers. www.sbec.state.tx.us. c. Austin teachers in CLTA-Texas will work with South Asia Institute at UT for Texas Language Summit on 6/22 in Austin (promoting the learning of foreign languages in Texas) d. Members paid so far, recruit more members 2. Annual Meeting (11/3/07) <ol style="list-style-type: none"> a. Place: Chinese Culture Center, Houston b. Keynote speaker: Madeline Spring c. time: two suggestions <ol style="list-style-type: none"> i. 9-3pm (Chinese school teachers cannot attend.) <ul style="list-style-type: none"> 9-10:30, keynote speaker 10:15-12:00 session 12-1 lunch/member meeting 1-2:30: session 2:45-4:00: session ii. 1-7:30 (designed to accommodating the Chinese school teachers) <ul style="list-style-type: none"> 1:00-2:30 session 2:40-3:50 session (Chinese teachers can participate can only participate after 3:30) 4-5:00 Keynote speaker 5:00-6:30 session 6:30-7:30:dinner/member meeting 3. Financial Committee: goals and approaches 4. Suggestion for sessions for the annual meeting <p>Session I: Impact of AP Chinese on Curriculums in High Schools and Universities Panel: 1high school teacher, 1 university professor, 1 school district language coordinator Panelists: Maria Trevino, Director of Language Other than English, Texas Education Agency (if she accepts our invitation...)</p> <p>Session II: Collaboration Between K-12/Chinese Schools and Universities panel: 1 high school teacher, 1 university Professor, 1 Chinese school teacher Panelists: school district LOTE coordinator</p>

Session III: Curriculum and Assessment for Chinese Language Programs
 panel: 1 elementary school teacher, 1 middle school teacher, 1 high school teacher, 1 university professor, 1 Chinese school teacher
 Panelists:

Other suggestions for the Sessions (more relevant to the weekend school teachers)

- Practical Strategies to Teaching Chinese as a Second Language
- Engage Students in Communications in Chinese Classroom Setting
- Integration of Cultural Elements and Language Lessons
- Learning-Centered Approach in Teaching Chinese

5. Newsletters: May and December

May issue:

local:

- Lisa is leaving.
- SBEC's decision on certification
- annual meeting details
- Trinity University, Master of Arts in Teaching
- UTeach at UT College of Liberal Arts is planning to train and certify Chinese majors to teach in public schools
- Texas Language Summit
- 3rd Greater Houston University Speech Contest on 4/13 at University of Houston
- the Chinese program and teachers at Kolter Elementary reported on Houston Chronicle newspaper
- Data: Chinese Programs in K-12 and universities in Texas

national

- first AP Chinese Language and Culture Exam
- grading policy (the college board)

6. CLTA-Texas Advisor

The Board of Advisors (8-12 advisors)

- advise the academic and professional projects of the CLTA-Texas
- help open new channels for educational exchanges and activities
- provide other forms of assistance that shall advance the expansion and development of the CLTA-Texas
- not obligated to participate in the Board Meeting
- term (?)

Nomination of an Advisor

- made by any members
- ratified by the Board of Directors
- the President of the CLTA-CLTA shall extend the invitation and make the appointment of the Advisor